



SNAP® It Together

Assembling your name badge is quick and easy.

1. Position the printed panel in the frame; place the frame on a flat surface.
2. Note the lens has a small ear on each end. Place one end of the lens on the printed insert, with the ear down—against the insert. Slide the lens all the way to the left. Then press down the right end of the lens; it will snap down into the frame.
3. To remove the lens, press a paper clip through the slot on the back side of the frame to push out the lens.